

APEX FRIENDSHIP HIGH SCHOOL Brian Pittman, Principal 7801 Humie Olive Road Apex, NC 27502 tel: (919) 694-0500 fax: (919) 694-0525 wcpss.net/apexfriendshiphs

November 10, 2022

Dear Parent(s) / Guardian(s):

This letter is being sent to the parent(s) / guardian(s) of all students at Apex Friendship High School. It is always our goal to keep parents and guardians informed. We would like you to be aware of a safety drill we are conducting at our school today.

Safety is a priority at all schools. We have taken steps to help our teachers, students and community be better prepared in case of an emergency. You may have heard school staff refer to lockdowns or may have visited schools during a lockdown. Schools may go into lockdown after conferring with WCPSS Security staff and/or local law enforcement. When law enforcement officials determine events they are investigating in the community near a school warrants action, they notify WCPSS Security staff and the school, and may recommend a community lockdown.

In a community lockdown, all exterior doors of the school are locked and no one is allowed to enter or exit the building until the all-clear announcement is given. The school operates "business as usual" with the exception of no outside activities.

A higher-level lockdown is used when an intruder is thought to be on campus. This is a code red lockdown. Procedures are similar to the community lockdown. In addition, classroom doors are locked, lights are turned off and students are moved to a safe place within their classroom.

Specifically, we are conducting a code red lockdown drill today, November 10, at Apex Friendship High School. We believe that this lockdown drill will allow us to ensure that procedures are in place to protect all. By working with our law enforcement and WCPSS Security staff on the drill, we can better prepare our students, faculty and staff for the unexpected. Lockdown drills will not always be announced but will always be followed by notice to you that they have been completed.

If you should have any questions, please call the school at the number below. Thanks for your continued support of Apex Friendship High School.

Sincerely, Brian Pittman, Principal bpittman@wcpss.net | (919) 694-0500